

# HAURAKI PLAINS COLLEGE

## ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2021



# HAURAKI PLAINS COLLEGE

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### School Directory

**Ministry Number:** 112  
**Principal:** Ngaire Harris  
**School Address:** 2 Kaihere Road, Ngatea  
**School Postal Address:** P O Box 44, Ngatea  
**School Phone:** 07 8677029  
**School Email:** exec@haurakiplains.school.nz

#### Members of the Board

Name	Position	How Position Gained	Term Expired/ Expires
Andrew Gordon	Presiding Member	Re-elected	Jun-22
Ngaire Harris	Principal ex Officio	ex Officio	
Roger Hunter	Parent Representative	Co-opted	Jun-22
Penny Claridge(Buchanan)	Parent Representative	Elected	Jun-22
Anita Llewellyn	Parent Representative	Elected	Jun-22
Simon Main	Parent Representative	Elected	Jun-22
Stephen Morrison	Parent Representative	Elected	Jun-22
Ian Clark	Staff Representative	Elected	Jun-22
Alesha-Ann de Penning	Student Representative	Elected	Sep-22
Morgan Harris	Student Representative	Elected	Sep-21

**Accountant / Service Provider:**

The  
**SchoolOffice**  
an integral part of the school

**Auditor:**

Owen McLeod & Co Chartered Accountants & Auditors

# HAURAKI PLAINS COLLEGE

Annual Report - For the year ended 31 December 2021

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# Hauraki Plains College

## Statement of Responsibility

For the year ended 31 December 2021

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

Andrew Athol Gordon  
Full Name of Presiding Member

A Gordon  
Signature of Presiding Member

7/04/2022  
Date:

Ngairi Jean Harris  
Full Name of Principal

N J Harris  
Signature of Principal

7/04/2022  
Date:

# Hauraki Plains College

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>				
Government Grants	2	8,598,478	8,338,109	8,150,123
Locally Raised Funds	3	495,655	628,460	713,022
Interest Income		9,760	15,000	20,400
International Students	4	22,643	20,868	86,487
		<u>9,126,536</u>	<u>9,002,437</u>	<u>8,970,032</u>
<b>Expenses</b>				
Locally Raised Funds	3	370,877	254,080	422,883
International Students	4	5,207	5,000	44,041
Learning Resources	5	6,546,446	6,660,174	5,998,100
Administration	6	498,136	438,000	456,972
Finance		4,931	-	4,326
Property	7	1,471,819	1,459,187	1,494,038
Depreciation	12	357,382	-	377,572
Loss on Disposal of Property, Plant and Equipment		5,264	-	594
		<u>9,260,062</u>	<u>8,816,441</u>	<u>8,798,526</u>
<b>Net Surplus / (Deficit) for the year</b>		<b>(133,526)</b>	<b>185,996</b>	<b>171,506</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(133,526)</b>	<b>185,996</b>	<b>171,506</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.



# Hauraki Plains College

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Equity at 1 January</b>	2,769,505	2,769,505	2,622,018
Total comprehensive revenue and expense for the year	(133,526)	185,996	171,506
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	43,709	-	-
Contribution - School Building	(149,663)	-	(24,019)
<b>Equity at 31 December</b>	2,530,025	2,955,501	2,769,505
Retained Earnings	2,134,827	2,560,303	2,374,307
Reserves	395,198	395,198	395,198
<b>Equity at 31 December</b>	2,530,025	2,955,501	2,769,505

### Reserved Equity

Reserved equity comprises funds that have been received by the School for a specific purpose. The School guarantees

The school is not required to repay these funds, however.

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Douglas Scholarship	372,572	372,572	372,572
Prizegiving Trust	22,626	22,626	22,626
	395,198	395,198	395,198

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Hauraki Plains College

## Statement of Financial Position

As at 31 December 2021

	Notes	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	8	143,706	72,984	219,691
Accounts Receivable	9	493,500	474,477	474,477
GST Receivable		44,317	74,487	74,487
Prepayments		-	14,251	14,251
Inventories	10	51,358	157,775	157,775
Investments	11	797,916	452,654	787,766
		<u>1,530,797</u>	<u>1,246,628</u>	<u>1,728,447</u>
<b>Current Liabilities</b>				
Accounts Payable	13	661,463	632,723	632,723
Borrowings	14	33,758	33,516	33,516
Revenue Received in Advance	15	12,608	59,152	59,152
Provision for Cyclical Maintenance	16	9,723	-	-
Painting Contract Liability	17	76,044	76,044	76,044
Finance Lease Liability	18	28,738	7,604	25,178
Funds held in Trust	19	12,724	25,739	25,739
Funds held for Capital Works Projects	20	112	-	-
		<u>835,170</u>	<u>834,778</u>	<u>852,352</u>
<b>Working Capital Surplus/(Deficit)</b>		695,627	411,850	876,095
<b>Non-current Assets</b>				
Investments	11	-	93,666	93,666
Property, Plant and Equipment	12	2,235,577	2,716,719	2,183,642
		<u>2,235,577</u>	<u>2,810,385</u>	<u>2,277,308</u>
<b>Non-current Liabilities</b>				
Borrowings	14	101,623	100,548	134,064
Provision for Cyclical Maintenance	16	85,421	41,174	41,174
Painting Contract Liability	17	152,610	122,297	198,341
Finance Lease Liability	18	61,525	2,715	10,319
		<u>401,179</u>	<u>266,734</u>	<u>383,898</u>
<b>Net Assets</b>		<u>2,530,025</u>	<u>2,955,501</u>	<u>2,769,505</u>
<b>Equity</b>		<u>2,530,025</u>	<u>2,955,501</u>	<u>2,769,505</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Hauraki Plains College

## Statement of Cash Flows

For the year ended 31 December 2021

	Note	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		2,343,090	2,184,967	2,361,930
Locally Raised Funds		460,850	766,957	851,519
Hostel		-	-	
International Students		10,904	(45,262)	20,357
Goods and Services Tax (net)		30,170	(45,705)	(45,705)
Payments to Employees		(987,741)	(906,043)	(971,488)
Payments to Suppliers		(1,383,874)	(1,650,009)	(1,713,096)
Interest Paid		(4,931)	-	(4,326)
Interest Received		12,869	18,464	23,864
Net cash from/(to) Operating Activities		481,337	323,369	523,055
<b>Cash flows from Investing Activities</b>				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	
Purchase of Property Plant & Equipment (and Intangibles)		(324,498)	(198,939)	(385,452)
Purchase of Investments		(10,150)	(308,725)	(23,364)
Proceeds from Sale of Investments		93,666	-	
Net cash from/(to) Investing Activities		(240,982)	(507,664)	(408,816)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		43,709	-	
Finance Lease Payments		(20,384)	(11,645)	(24,678)
School Building BOT Contribution		(149,663)	-	
Painting contract payments		(144,900)	(76,044)	(24,000)
Loans Received/ Repayment of Loans		(32,199)	134,064	167,580
Funds Administered on Behalf of Third Parties		(12,903)	(8,787)	(32,806)
Net cash from/(to) Financing Activities		(316,340)	37,588	86,096
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(75,985)</b>	<b>(146,707)</b>	<b>200,335</b>
Cash and cash equivalents at the beginning of the year	8	219,691	219,691	19,356
<b>Cash and cash equivalents at the end of the year</b>	<b>8</b>	<b>143,706</b>	<b>72,984</b>	<b>219,691</b>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Hauraki Plains College

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Hauraki Plains College (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### **Reporting Period**

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### **Basis of Preparation**

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### **Financial Reporting Standards Applied**

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### **PBE Accounting Standards Reduced Disclosure Regime**

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### **Measurement Base**

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### **Presentation Currency**

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### **Specific Accounting Policies**

The accounting policies used in the preparation of these financial statements are set out below.

###### **Critical Accounting Estimates And Assumptions**

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

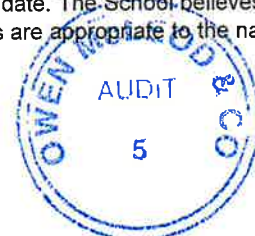
Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### **Cyclical maintenance**

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 16.

###### **Useful lives of property, plant and equipment**

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



### **Critical Judgements in applying accounting policies**

Management has exercised the following critical judgements in applying accounting policies:

#### **Classification of leases**

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### **Recognition of grants**

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### **Government Grants**

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### **Other Grants**

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### **Donations, Gifts and Bequests**

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **e) Cash and Cash Equivalents**

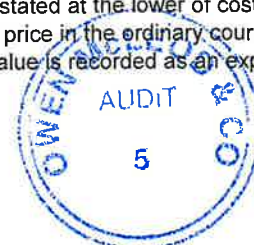
Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **f) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **g) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in



the Statement of Comprehensive Revenue and Expense in the period of the write down.

#### **h) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

#### **i) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	50 years
Furniture and equipment	15 years
Information and communication technology	5 years
Motor vehicles	5-7 years
Electronic Equipment	5-10 years
Minor Equipment	10 years
Plant & Machinery	10 years
Sports Equipment	5-10 years
Textbooks	10 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

#### **j) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.



**k) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

**l) Employee Entitlements***Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

*Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before twelve months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows

**m) Revenue Received in Advance**

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

**n) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on an up to date 10 Year Property Plan (10YPP) or another appropriate source of evidence.

**p) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

**q) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.



**r) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**s) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**t) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



## 2. Government Grants

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Operational Grants	2,141,065	1,925,091	2,037,065
Teachers' Salaries Grants	5,343,820	5,290,595	4,813,819
Use of Land and Buildings Grants	872,067	872,067	976,800
Other MoE Grants	73,802	165,197	153,742
Other Government Grants	167,724	85,159	168,697
	<u>8,598,478</u>	<u>8,338,109</u>	<u>8,150,123</u>

The school has opted in to the donations scheme for this year. Total amount received was \$121,650.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
<b>Revenue</b>			
Donations & Bequests	80,797	105,000	156,001
Fees for Extra Curricular Activities	146,585	71,700	118,260
Trading	99,028	141,700	256,335
Fundraising & Community Grants	3,864	108,000	8,021
Other Revenue	165,381	202,060	174,405
	<u>495,655</u>	<u>628,460</u>	<u>713,022</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	202,795	246,080	161,263
Trading	152,009	-	240,141
Fundraising and Community Grant Costs	12,548	3,000	5,733
Other Locally Raised Funds Expenditure	3,525	5,000	15,746
	<u>370,877</u>	<u>254,080</u>	<u>422,883</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>124,778</u>	<u>374,380</u>	<u>290,139</u>

## 4. International Student Revenue and Expenses

	2021 Actual Number	2021 Budget (Unaudited) Number	2020 Actual Number
International Student Roll	2	2	8
<b>Revenue</b>			
International Student Fees	22,643	20,868	86,487
<b>Expenses</b>			
Employee Benefit - Salaries	-	-	28,118
Other Expenses	5,207	5,000	15,923
	<u>5,207</u>	<u>5,000</u>	<u>44,041</u>
<i>Surplus/ (Deficit) for the year International Students</i>	<u>17,436</u>	<u>15,868</u>	<u>42,446</u>



## 5. Learning Resources

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Curricular	586,349	733,346	632,933
Equipment Repairs	1,987	-	3,299
Information and Communication Technology	111,269	150,084	101,521
Library Resources	156	8,000	-
Employee Benefits - Salaries	5,825,002	5,743,744	5,241,611
Staff Development	21,683	25,000	18,736
	<u>6,546,446</u>	<u>6,660,174</u>	<u>5,998,100</u>

## 6. Administration

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Audit Fee	7,384	7,500	7,100
Board Fees	4,635	6,000	6,070
Board Expenses	3,652	10,000	6,442
Communication	27,319	19,500	24,468
Consumables	2,362	3,000	2,821
Other	24,985	23,000	20,444
Employee Benefits - Salaries	409,343	350,000	373,914
Insurance	18,456	18,000	15,713
Service Providers, Contractors and Consultancy	-	1,000	-
	<u>498,136</u>	<u>438,000</u>	<u>456,972</u>

## 7. Property

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Caretaking and Cleaning Consumables	140,517	135,000	144,001
Consultancy and Contract Services	30,312	-	5,926
Cyclical Maintenance Provision	53,970	100,000	84
Grounds	3,725	5,000	2,579
Heat, Light and Water	84,874	82,906	67,124
Rates	10,623	9,400	12,422
Repairs and Maintenance	156,681	139,814	181,852
Use of Land and Buildings	872,067	872,067	976,800
Security	7,574	5,000	5,108
Employee Benefits - Salaries	111,476	110,000	98,142
	<u>1,471,819</u>	<u>1,459,187</u>	<u>1,494,038</u>

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.



## 8. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Bank Accounts	143,706	72,984	219,691
Cash and cash equivalents for Statement of Cash Flows	<u>143,706</u>	<u>72,984</u>	<u>219,691</u>

Of the \$143,706 Cash and Cash Equivalents, \$112 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2021 on Crown owned school buildings.

## 9. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Interest Receivable	4,438	7,547	7,547
Banking Staffing Underuse	53,225	71,925	71,925
Teacher Salaries Grant Receivable	435,837	395,005	395,005
	<u>493,500</u>	<u>474,477</u>	<u>474,477</u>
Receivables from Exchange Transactions	4,438	7,547	7,547
Receivables from Non-Exchange Transactions	489,062	466,930	466,930
	<u>493,500</u>	<u>474,477</u>	<u>474,477</u>

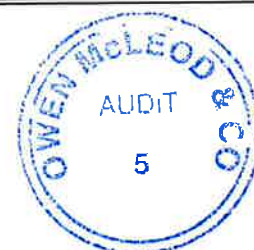
## 10. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Stationery	-	15,533	15,533
School Uniforms	51,358	142,242	142,242
	<u>51,358</u>	<u>157,775</u>	<u>157,775</u>

## 11. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	797,916	452,654	787,766
Non-current Asset			
Long-term Bank Deposits	-	93,666	93,666
Total Investments	<u>797,916</u>	<u>546,320</u>	<u>881,432</u>





## 12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Buildings - School	827,572				(21,881)	805,691
Building Improvements - Crown	167,301	19,559			(3,384)	183,476
Furniture and Equipment	220,584	15,716			(28,573)	207,727
Information and Communication T	199,674	177,545			(109,652)	267,567
Motor Vehicles	103,571	43,500	(8,756)		(27,984)	110,331
Electronic Equipment	70,376				(25,169)	45,207
Minor & Music Equipment	19,369	9,732			(4,126)	24,975
Plant & Machinery	149,858	24,602			(36,003)	138,457
Sports Equipment	89,215	12,054			(37,921)	63,348
Textbooks	51,949	13,492			(13,720)	51,721
Leased Assets	31,921	90,084			(35,380)	86,625
Library Resources	21,516	7,019	(1,296)		(3,405)	23,834
Furnishings	1,659	1,648			(204)	3,103
School House Assets	110,025	4,418			(3,304)	111,139
Turf	119,052				(6,676)	112,376
<b>Balance at 31 December 2021</b>	<b>2,183,642</b>	<b>419,369</b>	<b>(10,052)</b>	<b>-</b>	<b>(357,382)</b>	<b>2,235,577</b>

The net carrying value of equipment held under a finance lease is \$86,625 (2020: \$31,921)

	2021	2021	2021	2020	2020	2020
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Buildings - School	1,098,661	(292,970)	805,691	1,098,661	(271,089)	827,572
Building Improvements - Crown	187,139	(3,663)	183,476	167,580	(279)	167,301
Furniture and Equipment	565,455	(357,728)	207,727	549,739	(329,155)	220,584
Information and Communication T	1,311,806	(1,044,239)	267,567	1,134,262	(934,588)	199,674
Motor Vehicles	474,632	(364,301)	110,331	446,958	(343,387)	103,571
Electronic Equipment	557,859	(512,652)	45,207	557,859	(487,483)	70,376
Minor & Music Equipment	99,821	(74,846)	24,975	90,089	(70,720)	19,369
Plant & Machinery	595,316	(456,859)	138,457	570,714	(420,856)	149,858
Sports Equipment	323,659	(260,311)	63,348	311,605	(222,390)	89,215
Textbooks	476,882	(425,161)	51,721	463,390	(411,441)	51,949
Leased Assets	115,916	(29,291)	86,625	150,299	(118,378)	31,921
Library Resources	57,150	(33,316)	23,834	53,345	(31,829)	21,516
Furnishings	3,721	(618)	3,103	2,073	(414)	1,659
School House Assets	167,418	(56,279)	111,139	163,000	(52,975)	110,025
Turf	133,517	(21,141)	112,376	133,517	(14,465)	119,052
<b>Balance at 31 December</b>	<b>6,168,952</b>	<b>(3,933,375)</b>	<b>2,235,577</b>	<b>5,893,091</b>	<b>(3,709,449)</b>	<b>2,183,642</b>



### 13. Accounts Payable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Creditors	183,133	171,165	171,165
Accruals	8,492	8,165	8,165
Employee Entitlements - Salaries	445,237	420,301	420,301
Employee Entitlements - Leave Accrual	24,601	33,092	33,092
	661,463	632,723	632,723
Payables for Exchange Transactions	661,463	632,723	632,723
	661,463	632,723	632,723

The carrying value of payables approximates their fair value.

### 14. Borrowings

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Loans due in one year	33,758	33,516	33,516
Loans due after one year	101,623	100,548	134,064
	135,381	134,064	167,580

The school has borrowings at 31 December 2021 of \$134,064 (31 December 2020 \$167,580). This loan is from the Energy Efficiency & Conservation Authority (EECA) for the purpose of upgrading and replacing existing lighting with LED alternatives. The loan is unsecured, no interest is payable. The loan is repayable in equal quarterly instalments of \$8,379 until November 2025.

The school has borrowings at 31 December 2021 of \$1,317 (31 December 2020 \$NIL). This loan is from Canon for the purpose of the early settlement of previous copier lease. The loan is unsecured, and interest is payable at 17.38%. The loan is repayable in equal monthly instalments of \$27 until September 2025.

### 15. Revenue Received in Advance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
International Student Fees in Advance	10,870	22,609	22,609
Other revenue in Advance	1,738	36,543	36,543
	12,608	59,152	59,152



## 16. Provision for Cyclical Maintenance

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Provision at the Start of the Year	41,174	41,174	480,207
Increase/ (decrease) to the Provision During the Year	53,970	100,000	(439,033)
Use of the Provision During the Year		(100,000)	-
Provision at the End of the Year	95,144	41,174	41,174
Cyclical Maintenance - Current	9,723	-	-
Cyclical Maintenance - Term	85,421	41,174	41,174
	95,144	41,174	41,174

## 17. Painting Contract Liability

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Due within one year	76,044	76,044	76,044
Due after one year	152,610	122,297	198,341
	228,654	198,341	274,385

In 2020 the Board signed an agreement with Carus Ltd (the contractor) for an agreed programme of work covering a ten year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings in 2020, with regular maintenance in subsequent years. The agreement has an annual commitment of \$76,044. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid fully at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.

## 18. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
No Later than One Year	34,541	8,304	27,120
Later than One Year and no Later than Five Years	68,040	2,915	11,020
Future Finance Charges	(12,318)	(900)	(2,643)
	90,263	10,319	35,497
<b>Represented by</b>			
Finance lease liability - Current	28,738	7,604	25,178
Finance lease liability - Term	61,525	2,715	10,319
	90,263	10,319	35,497



## 19. Funds held in Trust

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	12,724	25,739	25,739
	12,724	25,739	25,739

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

## 20. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects.

2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
New Classrooms (201916 & 201915)	-	-	(149,663)	149,663	-
A Block Refurbishment (223528)	-	35,000	(34,888)		112
Totals	-	35,000	(184,551)	149,663	112

### Represented by:

Funds Held on Behalf of the Ministry of Education	112
Funds Due from the Ministry of Education	-
	112

2020	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
New Classrooms (201916 & 201915)			(24,019)	24,019	-
Totals	-	-	(24,019)	24,019	-

## 21. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



## 22. Remuneration

### Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	<b>2021 Actual \$</b>	<b>2020 Actual \$</b>
<i>Board Members</i> Remuneration	4,635	6,070
<i>Leadership Team</i> Remuneration Full-time equivalent members	539,528 4	508,274 4
<b>Total key management personnel remuneration</b>	<b>544,163</b>	<b>514,344</b>

There are 8 members of the Board excluding the Principal. The Board had held 9 full meetings of the Board in the year. The Board also has Finance and Property (6 members) that meet monthly. As well as these regular meetings, including preparation time, the Chair and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	<b>2021 Actual \$000</b>	<b>2020 Actual \$000</b>
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170 - 180	160 - 170
Benefits and Other Emoluments	0 - 5	0 - 5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

<b>Remuneration \$000</b>	<b>2021 FTE Number</b>	<b>2020 FTE Number</b>
100 - 110	12.00	10.00
110 - 120	5.00	2.00
120 - 130	2.00	2.00
	<b>19.00</b>	<b>14.00</b>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 23. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	<b>2021 Actual</b>	<b>2020 Actual</b>
Total	\$23,667	\$0
Number of People	3	nil



## 24. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2021** (Contingent liabilities and assets at **31 December 2020**: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

## 25. Commitments

### (a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(a) Contract for Upgrade of A Block to be completed in 2022, which will be fully funded by the Ministry of Education. \$35,000 has been received of which \$34,888 has been spent on the project to date.

(Capital commitments at 31 December 2020: Nil)

### (b) Operating Commitments

As at 31 December 2021 the Board has entered into the following contracts:

(a) Painting the exterior of the school buildings;

	<b>2021 Actual \$</b>	<b>2020 Actual \$</b>
No later than One Year	30,313	30,313
Later than One Year and No Later than Five Years	121,253	121,253
Later than Five Years	-	30,313
	<u>151,566</u>	<u>181,879</u>



## 26. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	143,706	72,984	219,691
Receivables	493,500	474,477	474,477
Investments - Term Deposits	797,916	546,320	881,432
Total Financial assets measured at amortised cost	<u>1,435,122</u>	<u>1,093,781</u>	<u>1,575,600</u>

### Financial liabilities measured at amortised cost

Payables	661,463	632,723	632,723
Borrowings - Loans	135,381	134,064	167,580
Finance Leases	90,263	10,319	35,497
Painting Contract Liability	228,654	198,341	274,385
Total Financial Liabilities Measured at Amortised Cost	<u>1,115,761</u>	<u>975,447</u>	<u>1,110,185</u>

## 27. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 28. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



## 29. COVID 19 Pandemic on going implications

### Impact of Covid-19

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

### Impact on operations

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

### Reduction in locally raised funds

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

### Increased Remote learning additional costs

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery.

### Reduction in International students

Under alert levels 4, 3, 2, and 1 International travel is heavily restricted. The school has been unable to welcome and enrol prospective international students which has resulted in a reduction in revenue from student fees & charges from International students and/or Board of Trustee operated boarding facilities.





# **Hauraki Plains College**

## **Kiwisport Statement**

For the year ended 31 December 2021

Kiwisport is a government funded initiative to support students participation in organised sport. In 2021, the school received Kiwisport funding of \$20,341 excl GST (2020: \$19,885). This funding was used to support an ongoing lunchtime programme of Give It A Go and River Group Challenge programme for all students.