

More Than A School



Hauraki Plains College



General Information Guide 2025

Principal's Welcome



Kia ora mai tātou,
Ngā mihi ki a tātou.

Thank you for showing interest in our school. We can't wait to meet you. Here at Hauraki Plains College, excellence IS our tradition. When we talk about excellence, it is more than NCEA excellence. Excellence means different things to different people. It could be:

- Moving through the trades and into a vocational pathway beyond school
- Being exceptional at sports and representing HPC and our community
- Supporting local organisations that look after our most vulnerable people
- Gaining a scholarship from Auckland University and a place in Engineering
- Connecting to whakapapa and understanding more about Ngāti Hako
- Being awesome at the drums and entering the Rockquest
- Being a 'seeker' in our Hub, and supporting others with the services the Hub offers our students

Celebrating success is important to us at Hauraki Plains College. We want all our young people to walk across life's stage with dignity, purpose and options. We look forward to finding out more about the aspirations you have for your student and how you view excellence.

We are entering an exciting period of change in education, culminating with updates to our curriculum to be released across New Zealand in 2026. Our school is built on strong traditions and values, and we will hold these close as we make decisions to take our school and learning forward. "Ka muri, ka muri" - we walk backwards into our future.

Developing a culture of care is important to us. We have River Guides who will be your students' champion for their 5 years at Hauraki Plains College. The River Guide will support, mentor and be your students' biggest cheerleader. History shows us that educational outcomes are improved when students have a significant adult supporting their learning and growth. Looking after each other is just as important as caring for oneself. We aim to be part of a school community where people care for one another and lift each other up. Being excellent ourselves is a start, but to take the next step and enhance the mana of others is what will really transform our community and country. Hauraki Plains College is truly 'More Than a School'.

We welcome your support.
Ko te amorangi ki mua, ko te hapai o ki muri.

Sharon Moller
Principal | Tumuaki

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HPC Strategic Plan 2024-2025

Te Wāhi Pūmanawa



There is a **PLACE** for all students, staff and whānau at Hauraki Plains College

TARGETS

- 10% increase in student WHO wellbeing data
- 5% or lower unexplained student absences

We provide high quality teaching and learning to support **PROGRESS** for all students

Te Ahunga Whakamua

- 70% of yr 9 and 10 students progress 2 curriculum sublevels in reading, writing and maths
- 80% of yr 10 ready for the CAA, pass the CAA

Te Ara Poutama

Experiences are designed for all students to develop purposeful **PATHWAYS**

- 95% or more school leavers attain NCEA Level 2
- NCEA Endorsement levels above National and Equity band averages
- All Yr 13 students aiming for UE, gain UE

We have high aspirations for every learner, and support these by partnering with their whānau and communities to design and deliver education that responds to their needs, and sustains their identities, languages and cultures.

We can build and sustain positive and respectful learning relationships with each other.

Students' individual and collective needs are met in ways that promote their optimal growth and wellbeing.

We build strong partnerships with whānau, Kāhui Ako and the community.

We partner with students and whānau to progress learning goals and aspirations.

Students develop strategies to navigate challenges through the use of problem-solving, critical thinking, and communication.

Learning is designed to be student-centered, so students are active in their learning and develop a passion for lifelong learning.

Students have successful transitions into, within, and beyond HPC.

Students feel positive about themselves as learners and their futures.

Students are active contributors and thrive in our community.

HPC Strategic Plan Overview

Our Purpose

Our core purpose is to educate our rangatahi so they can take their place as contributing citizens of their communities, of Aotearoa New Zealand and of the world. Our mission is to be **more than a school** in providing extensive learning opportunities and experiences outside the classroom; in delivering excellent and equitable outcomes and in supporting the holistic wellbeing of all students. We endeavour to shape young people who are learning; ready, life ready, work ready, world ready.

Our Guiding Principles

- 'Each for All' (Quisque Pro Omnibus) is our school motto. While we seek the holistic wellbeing of each individual, this is never more important than the collective identity and wellbeing.
- The Hauraki Way is how we do things around here and establishes the expectations and standards for our school. The Hauraki Way is upheld by our core values:
 - Rangatiratanga: We encourage our students to be their best selves and do their best work
 - Manaakitanga: We treat each other with respect and kindness, upholding the mana of others
 - Kaitiakitanga: We take our place as guardians of our heritage and future; in upholding the mana of HPC; in taking care of our environment and leaving a legacy for the future
- Excellence is our Tradition is our trademark stamp that reflects and permeates everything we do

Our Place: Our Stories

Our school acknowledges a heritage grounded in two founding stories - that of Hako, the ancestor of the Tangata Whenua, who travelled up the Piako River on a whale and that of the European pioneers who transformed the Piako swampland into the Hauraki Plains.

We first began as Orchard School when in 1912, fifteen young pupils, met for three days each week in a borrowed Lands and Survey Hut. Two years later, the first classroom, nicknamed 'The Dog Box' was built. From 1918 further class rooms were built and a secondary department was established and Orchard School was renamed Ngatea District High School.

When Ngatea Primary was opened, the intention was to close down the school, but through the determination and resilience of local parents, Hauraki Plains College was officially established in 1963. From these humble beginnings, our students come from the wider Hauraki area.

Today we have:

- 900 attending our kura
- 60 Teachers
- 30 Support Staff



Our Commitment to Te Tiriti o Waitangi

We are committed to a collaborative responsibility with iwi, hapū, and whānau to help ensure that HPC supports and sustains Te Ao Māori. We acknowledge that under Te Tiriti o Waitangi, Māori have rights as Tangata Whenua not afforded to others within Aotearoa New Zealand. We prioritise instruction being available in tikanga Māori and Te Reo Māori and continue to achieve equitable outcomes for Māori students.



We also give effect to Te Tiriti o Waitangi in the following ways:

- Māori students achieve equivalent academic success as Non-Māori at NCEA Level 2
- Student leadership council called Te Māngai Paho o Tikarahi, who are the voice for rangatahi Māori
- Te Reo Māori department which offers Te Reo Māori at all year levels and Māori Cultural Studies from Year 11
- Te Whare Manaaki - a space for Māori students requiring additional pastoral support
- Increasing the number of Māori we have on staff
- School wide staff and student learning in Tikanga and Te Reo Māori through karakia, waiata, and haka pōwhiri
- Iwi representation on the HPC Board
- Akonga are able to wear Taonga as part of their uniform

Our Consultation Process

1. Students, staff and the community were invited to complete an online survey
2. We used school events to gather parent voice e.g. Year 11 NCEA Evening
3. Results were analysed by the Board
4. Key themes were included in the strategic and annual implementation plan drafts
5. Further feedback was sought via school newsletters and Board meetings
6. Documents finalised and published
7. We would like these documents to be 'live' and envisage we will make slight changes to the plan as our two year cycle progresses



Curriculum Overview



Subject Classes

The teaching curriculum at Hauraki Plains College is designed to provide a wide range of personalised and collaborative learning experiences. We provide students with opportunities to develop capabilities in all Key Competencies and 21st Century Skills, while covering all aspects of the New Zealand Curriculum. We encourage students to keep doors open.

River Whānau

Every student needs a champion, a significant adult, a 'go to' person; someone who guides students as they navigate their way to the future; someone who says 'this work is important and I will not give up on you'. Monday mornings students have assembly and extended River for 75min. Tuesday -Friday students will have a 10min check in with their River Guides.

Learning Labs

A 75-min block after lunch on Fridays has been allocated to 'Learning Labs'; high-interest elective classes run by teachers. These classes provide learning opportunities beyond the traditional curriculum. Students choose one elective per term, aligned to an area of personal interest.

River Whānau:

We want our students to believe: *I am capable, I matter, I belong*. We want them to practise Rangatiratanga, Manaakitanga and Kaitiakitanga. We want them to take responsibility for their own learning, achievement and wellbeing.

For this purpose we have established River Whānau who, where possible, stay together for their time at college. The role of the River Guide is critical, their job is to:

1. Build positive relationships:

- Get to know students and take an ongoing interest in each student
- Shape the River Whānau to be a supportive team for each student

2. Monitor and encourage students to do well in their students and achieve qualifications

- Monitor their progress through the year and support students to achieve their best work
- Liaise with teachers and caregivers / whānau if the student is facing challenges in their learning

3. Help to support students with behavioural issues and wellbeing needs

- Help students to meet the school's expectations for behaviour (The Hauraki Way)
- Follow up attendance issues
- Take a role in monitoring the wellbeing of each student.
- Encourage students to seek help
- Encourage students to participate in co-curricular events

4. Provide a life skills programme that focuses on:

- Positive identity
- Learning tools
- Career Pathways
- Personal wellbeing
- Positive relationships
- Life skills
- Our story, our Whānau
- Our place in the world

5. Be a point of contact for parents and whānau

School Routines



The following is intended as useful information for parents and students.

The School Day:

Students are required to be at school by 8:35am and the final bell rings at 3:05pm. *Please note: bell times may change from time to time.*

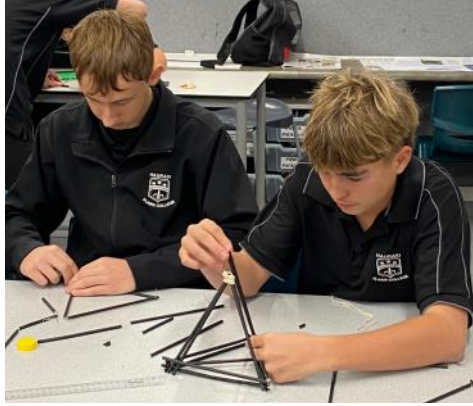
| Monday | Tuesday | Wednesday | Thursday | Friday |
|--|-------------------------------|-------------------------------|-------------------------------|-------------------------------|
| 8:55am – Warning Bell | 8:40am – Warning Bell | 8:40am – Warning Bell | 8:40am – Warning Bell | 8:40am – Warning Bell |
| River Whānau Learning 9.00 - 10.15 | River Check-in 8.45 - 8.55 | River Check-in 8.45 - 8.55 | River Check-in 8.45 - 8.55 | River Check-in 8.45 - 8.55 |
| | Block 1 9.00 - 10.15 | Block 1 9.00 - 10.15 | Block 1 9.00 - 10.15 | Block 1 9.00 - 10.15 |
| Block 2 10.20 - 11.35 | Block 2 10.20 - 11.35 | Block 2 10.20 - 11.35 | Block 2 10.20 - 11.35 | Block 2 10.20 - 11.35 |
| Interval 11.35 - 12.00 | Interval 11.35 - 12.00 | Interval 11.35 - 12.00 | Interval 11.35 - 12.00 | Interval 11.35 - 12.00 |
| Block 3 12.05 - 1.20 | Block 3 12.05 - 1.20 | Block 3 12.05 - 1.20 | Block 3 12.05 - 1.20 | Block 3 12.05 - 1.20 |
| Lunch 1.20 - 1.50 | Lunch 1.20 - 1.50 | Lunch 1.20 - 1.50 | Lunch 1.20 - 1.50 | Lunch 1.20 - 1.50 |
| Block 4 1.50 - 3.05 | Block 4 1.50 - 3.05 | Block 4 1.50 - 3.05 | Block 4 1.50 - 3.05 | Learning Lab 1.50 - 3.05 |

Attendance:

A young person is required by law to attend school every day on which the school is open until the age of 16 years is reached. A 90% attendance rate is required to achieve the Junior Certificate of Learning and the Junior Diploma of Learning. Absence for ill health, medical or dental appointments and family bereavements require an explanation from parents / caregivers.

We appreciate parents emailing (studentservices@aurakiplains.school.nz) or phoning in and leaving a message on any day your child is absent.

Parents can also communicate an absence via the school app (info on page 22). Absence for matters outside the above, especially extended absences require the principal to be informed. Please be aware that in most cases, the Ministry deem absences, such as family holidays, to be unjustified.





Hauraki Plains College



Becoming best self Doing best work Being who you are Daring to dream Flat out and loving it Doing the right thing Leaving a legacy Honouring our heritage Excellence is our tradition Each for all Becoming best self Doing best work Being who you are Daring to dream Flat out and loving it Doing the right thing Leaving a legacy Honouring our heritage Excellence is our tradition Each for all Becoming best self Doing best work Being who you are Daring to dream Flat out and loving it Doing the right thing Leaving a legacy Honouring our heritage Excellence is our tradition Each for all Becoming best self Doing best work Being who you are Daring to dream Flat out and loving it Doing the right thing Leaving a legacy Honouring our heritage Excellence is our tradition Each for all



OUR PURPOSE

Rangatiratanga

OUR PEOPLE

Manaakitanga

OUR PLACE

Kaitiakitanga

More Than A School

www.haurakiplains.school.nz





The Hauraki Way expresses the standards of behaviour we have for all students. We believe that young people learn best in an environment where there are non-negotiable boundaries and high expectations with a no blame, no shame, no excuses approach.

The Hauraki Way applies at all times; this includes any time or place when a student of HPC can be identified as such either through uniform, membership of a school team or group or any other means. It includes from the time of leaving until returning home and all other occasions which are school activities or events.

Hands off People and Property: our *Safety standard*

Except in legitimate sporting activities, any kind of physical contact including pushing and fighting, bullying, gang style handshakes, hugging, theft of property and touching are off limits.



Allow Learning to Happen: our *Classroom standard*

It is not ok to disrupt the learning of others. Students who are disruptive will be withdrawn from class in the first instance and a behaviour management plan implemented.



Use Appropriate Language: our *Respect standard*

Swearing, abusive and inappropriate talk is unacceptable, either when communicating with fellow students, to staff, on the sports field, on the street or any other occasion within the hearing of members of the wider school community.



Remember your Manners and RMK: our *Character standard*

An attitude of respect for self and others is a measure of good character. Manners open doors that even the best education cannot.

Alcohol, Smoking and Drugs (and any other illegal behaviours) are not on: our *Legal standard*

We have zero tolerance to any behaviours that are illegal and police will be informed. This includes, but not limited to: alcohol, smoking, drugs and vaping, theft, weapons and breaches of the Harmful Digital Communication Act.



Keep it kind. Keep it tidy. Keep it honest: our *Integrity standard*.

If you can be anything, be kind; don't be mean. Be a tidy kiwi within our environment. Do the right thing, even if it is the hard thing. This includes academic honesty.

Instructions must be Followed; Adults are in Charge: our *Authority standard*

Students are expected to follow the reasonable instructions of staff. This ensures an orderly and respectful environment for learning.



Wear our Uniform with Pride: our *Identity standard*

When it comes to uniform, we sweat the small stuff since uniform is a visual symbol of the collective pride and identity of our school.

Arrive on Time and stay within School Boundaries: our *Right Time and Place standard*

We expect students to be in the right place, at the right time with the right attitude.



You are Responsible for your own Actions: our *Accountability standard*

We believe that choices have consequences, and that students need to be held to account for inappropriate behaviours. This applies to all behaviours including use of digital technologies.



Subjects:

At Year 9 level all students take a broad programme including English, Mathematics, Humanities, Science and Physical Education as well as introductory studies in Technologies (Food, Wood, Metal, Graphics, Media, Digital), The Arts (Art, Music, Drama, Dance) and Te Reo Māori.

At Year 10, students are given more choice and a greater range of options including Agriculture/Horticulture and Engineering. Details of these options are available from the Year 10 Subject Guide.

Based on academic readiness and e-asTTle results, Year 10 students will be offered the opportunity to enrol in the Literacy and Numeracy Common Assessment Activities (CAA).

YR9 CERTIFICATE & YR10 DIPLOMA OF LEARNING

CALCULATION OF GRADE POINT AVERAGE (GPA)

70%: Progress of Learning

Six subjects each offer a maximum of four progress points. Progress points as based on pre-topic and post-topic tests, class assessments, and teacher judgements. Students earning less than 24 progress points will have their progress worked out as a percentage of 70%
24 progress points = 70%

10%: Attendance

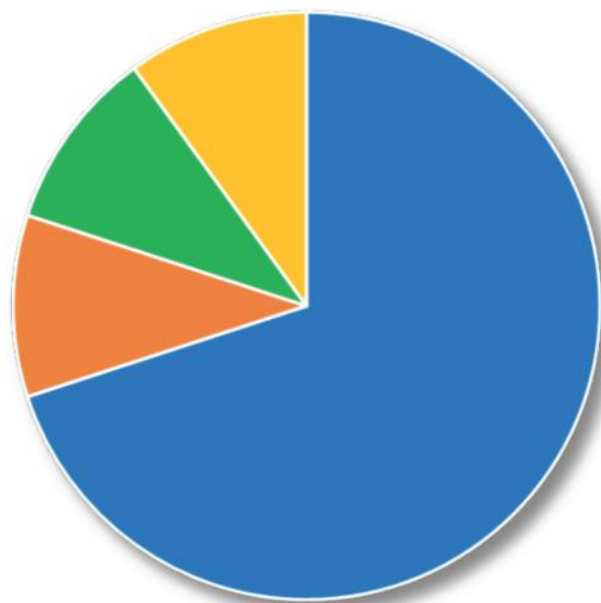
0% Two or more unexplained class absences
5% One unexplained class absence
10% No unexplained class absences

10%: Out of Class Participation

0% No Participation
10% Participating in one or more activities

10%: Hauraki Way and RMK

5% Sometimes upholds
8% Mostly upholds
10% Always upholds Hauraki Way and RMK



ENDORSEMENTS*

Achieve: GPA of 50% to 74%

Merit: GPA of 75% to 84%

Excellence: GPA of 85% to 100%

*Term 2, Term 3 and Term 4 GPA's are averaged to calculate the endorsement level



Programmes of learning for Years 11, 12 and 13 are based on the National Certificate of Educational Achievement (NCEA) Levels 1, 2 and 3. Courses are structured to encourage students to develop a flexible pathways approach to their learning while keeping their options open for the future. Students can also learn at multiple levels of NCEA.

To help parents and employers better understand NCEA, an app is available for mobile devices – phones and tablets. Called the ‘NCEA Guide’, the app provides quick and easy access to key information about NCEA.

Full details of the subjects and the prerequisites are outlined in the Senior Subject Information Guides which are given to all students to help with subject selection. The Careers Advisor can provide advice and guidance in subject selection at each year level. Parents are encouraged to be part of this process.

Subjects Offered: *(Courses may change due to staffing or demand)*

| | | |
|---------------------------------|-----------------------------------|--------------------|
| Accounting | Engineering | Outdoor Education |
| Agriculture | English | Photography |
| Art | Furniture | Physical Education |
| Automotive Engineering | Geography | Physics |
| Biology | Health Studies | Primary Industries |
| Building and Construction | History | Science |
| Business Studies | Horticulture | Sociology |
| Calculus | Hospitality | Statistics |
| Chemistry | Legal Studies | Technology Food |
| Classical Studies | Māori Cultural Studies | Technology Metal |
| Design and Visual Communication | Materials & Processing Technology | Technology Wood |
| Digital Technologies | Mathematics | Te Reo Māori |
| Drama | Media Studies | Tourism |
| Dance | Music | Trades Academy |

Vocational Pathway Awards

Students are able to work towards Vocational Pathway Awards relevant to a number of career directions including Primary Industries, Building and Construction, Manufacturing and Technology, Services (e.g. Hospitality), Creative Industries and Social and Community Services.

Gateway

The purpose of Gateway is to enable schools to give senior students the opportunity to access structured workplace learning. This learning is integrated with their school-based subject learning. Students have the opportunity to achieve credits based on their workplace experience and this experience may align to one or more Vocational Pathways. The Gateway programme provides broader educational options. It also strengthens pathways for secondary school learners to further education and training or employment.

Learning Support & Extension Programmes



Learning Support and Extension Programmes

We hold high aspirations for every learner and support these by partnering with their whānau and communities to design and deliver education that responds to their needs and sustains their identities, languages, and cultures.

The Learning Support Team coordinates opportunities and experiences for students with learning difficulties, gifted and talented students, and others requiring additional learning support. Our Junior Curriculum Supports encompass a range of programs, including structured literacy, a refreshed junior school curriculum with a focus on literacy skills, inclusion, and specialized support from external agencies such as RTLB (Resource Teachers: Learning and Behaviour), MOE (Ministry of Education), and CAPs Hauraki.

In addition to these curriculum supports, we offer alternative supports such as brick club, a sensory space for student regulation, tools and equipment for construction, and opportunities for alternative education pathways.

To meet diverse physical, emotional, sensory, medical, and learning needs, we provide Special Assessment Conditions (SAC). These conditions offer flexibility in how learners can access and demonstrate their learning and apply to both internal and external assessments towards CAA (Common Assessment Activity), NCEA (National Certificate of Educational Achievement), and New Zealand Scholarship. SAC provisions may include the use of a reader or writer assistant, rest breaks, access to quiet spaces, and Braille or enlarged papers. Specific SACs, such as a reading assistant, may also be integrated into the ongoing learning support a student receives throughout the year.

| | | |
|-------------------------|------------------------------|-------------------------------------|
| Junior SENCO | Mrs Rachel Purcell | rachelp@haurakiplains.school.nz |
| Senior SENCO | Mrs Jacqui-May Allison-Dodds | jacqui-maya@haurakiplains.school.nz |
| Deputy Principal | Mrs Laura Dowding | laurad@haurakiplains.school.nz |

Tutorials:

Student-led tutorials available through the Academic Council. Details will be in the Daily Notices.

Breakfast Club:

Helping fellow students to get a good start to the day. Great for students who have had a long bus ride into school or an early morning sports training. Pop into Room 5 from 7.30 - 8.30am.

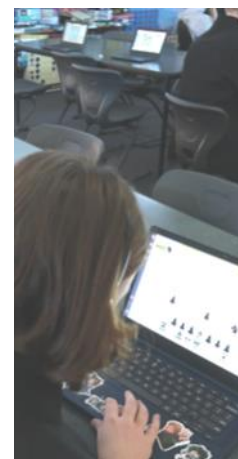
Opportunities Outside the Classroom



| Opportunities outside the classroom including but not limited to the following: <i>(may change due to staffing or demand)</i> | | |
|--|----------------|--------------------|
| 48 Hour Film | Impact Group | Showquest |
| Art Champs | Language Clubs | Student Council |
| Book Club | Jazz Band | Young Farmers Club |
| Breakfast Club | Choir | Photography Club |
| Badminton | Basketball | Chess |
| Clay Target Shooting | Cricket | Cross Country |
| Cycling | Equestrian | Esports |
| Football | Hockey | Lawn Bowls |
| Moto-X | Netball | Rowing |
| Rugby & League | Table Tennis | Tennis |
| Touch | Volleyball | Waka Ama |

Leadership & Service:

The development of character through leadership and service opportunities within HPC and the wider community is an important part of what we do. If we want our young people to become respectful, responsible and contributing citizens, who feel they have a stake in their future, we need to and encourage and support them in this.





Payment Plans:

We strongly encourage families to set up weekly / fortnightly payments to keep on top of accounts. Any additional money at the end of the school year can be credited back to families.

The Board of Trustees have opted in to the Ministry Donations Scheme in which the government will pay the College \$150 per student per year. **No donations** are requested from Parents / Whānau except for overnight camps.

Payment options for uniform are available through Argyle's and stationery is through OfficeMax. These include: Direct debit, account to account, credit card, 4 week payment plan and WINZ payment over the phone.

Stationery :

Stationery is available online at Officemax through the 'Back to School' programme www.myschool.co.nz

Uniform:

The Hauraki Plains College uniform is available to purchase from Argyle Schoolwear online. Go to www.argyleonline.co.nz and select Hauraki Plains College under Shop ArgyleOnLine.

Hapu shirts, PE/sport shorts and two options of summer footwear are available through NZ Uniforms www.nzuniforms.com. These are high quality black roman sandals or McKinlays safari sandals.

Specific Subject Contributions:

The school has a responsibility to offer programmes which provide a wide range of experiences and also satisfy national course requirements. We endeavour to do this while keeping subject contributions as low as possible. Contributions to costs for each subject is provided in the Subject Information Guides. These are to cover the costs of take home items only and stationery.

2025 Fee Expectations:

Students going to the sport tournament week in September will need to have 2025 tournament week fees paid before leaving OR have a payment plan in place with 50% paid before tournament week.

Students with outstanding sports fees (unless a payment plan is in place) by their 3rd game of the season will not be able to continue playing the sport for HPC.

All Fees

Students with outstanding school fees, historical and current, of \$100 or more (without a payment plan in place) will not be recognized for individual prizes at these celebrations/events:

- Sports Prizegiving
- Year 9 and 10 Prizegiving
- Senior Academic Prizegiving
- Cultural and Arts Prizegiving
- Year 13 Graduation Dinner

Students with outstanding fees of \$100 or more (unless a payment plan is in place) will need to discuss subject choices carefully with the senior leadership team at the course confirmation event. If students have outstanding debt and are wanting to select subjects with additional fees attached (e.g., Building), then a discussion about payment plans will need to take place before the year starts.

Financial Hardship

We do not want any student to miss out on learning, sporting or cultural opportunities. If you require financial assistance, please email Sharon Moller (principal@haurakiplains.school.nz)



School Uniform



General Expectations: Wear our uniform with pride.

HPC expects students to maintain a high standard of dress and personal presentation at all times, including a clean, tidy and correct uniform as a condition of attendance which is agreed upon at enrolment.

Any variations to the uniform code must be approved by the Board of Trustees.

The standard for clean, tidy and correct uniform, including hair and grooming, is determined by the Senior Leadership Team.

Girls' skirts must be mid-calf length i.e. midway between ankle and knee. Students will be required to adjust the hem or replace skirts which are shorter than this.

Students are encouraged to wear the uniform cap during the summer months. No other hats, sports hats or beanies are permitted and the college cap must be worn correctly.

The standard HPC jacket is the only jacket allowed. Passes will not be issued for any other jackets. For additional warmth in winter, it is recommended that all students wear extra layers of clothing; however, these must be white or black depending on the colour of the shirt/blouse and must not be visible.

During the summer months, all students wear the prescribed black Roman sandals as indicated by the school's online uniform provider. During winter, only black leather, low heel, standard lace up school shoes are accepted.

Photos of students who are not in correct uniform including sports uniforms will not be published or posted in any school communication.

Taonga, Tā Moko and Korowai

Tangata Whenua, that is rangatahi of Māori ancestry, are afforded the right under Te Tiriti to wear a Taonga of cultural significance in the form of a traditional Māori neck pendant with school uniform and visible Tā Moko.

The Taonga must be of greenstone or bone and may be worn tucked in close to the heart or on the outside lower than the vee of the shirt or jersey. Taonga must be tucked in or removed for health and safety reasons in PE, sports and workshop classes.

To protect the integrity of Taonga and Tā Moko, a register will be kept by the school and if needed, clarification will be

sought by the designated te pouarahi (Māori leader). A korowai of cultural significance may be worn at special formal occasions such as awards ceremonies, formal prizegivings and graduation.

Other Items of Cultural, Spiritual or Sentimental Value and Jewellery

The only jewellery students may wear is one plain silver or gold stud in each ear. Nose or other facial studs are not permitted including clear studs and spacers.

Students (other than rangatahi of Māori ancestry) may wear a pendant if it has significant cultural, spiritual or sentimental value. This must be worn tucked inside the shirt and not visible. A register will be kept of pendants of cultural, spiritual or sentimental significance. Tattoos must be covered.

Badges earned at school or a school related event (RMK badges, Blues and Leadership badges) may be worn with school uniform.

Hair and Makeup

Natural is a key word when it comes to hair, makeup and fingernails.

Hair must be clean, neat and tidy and styled in a reasonably conventional manner including natural hair colourings. Hair must be kept out of students' eyes and long hair (i.e. over the eye brows or touching the collar) must be tied back at all times.

Girls are permitted to wear natural looking makeup only. Finger nails and eye lashes must also be of a natural look.

Boys must be clean shaven.

Number Ones (dress uniform) and Special Occasions

Our 'number ones' are our highest expression of our collective identity as a school and reserved for student leaders and sports teams.

Physical Education, Sports and Cultural Uniforms

The PE uniform consists of a Hapu shirt and plain black HPC shorts (no touch or league shorts) and suitable footwear (sports, running or court shoes)

All Sports and Cultural uniforms must be approved by the Board or the Sports Executive on behalf of the Board.

The Sports Executive determines the uniform to be worn before, during and after sporting events.



School Uniform



JUNIOR GIRLS UNIFORM (YEARS 9 -10)

| SUMMER | WINTER |
|--|--|
| HPC checked skirt (year round use) | HPC checked skirt (year round use) |
| Dark grey HPC shorts (optional) | Dark grey HPC shorts or trousers (optional) |
| White short-sleeved blouse with HPC monogram and black tie | White short-sleeved blouse with HPC monogram and black tie |
| Black roman or McKinlay safari sandals (standard school-type only) | Shoes: Clean, black leather lace-up standard / regular school shoes. Low heeled (must have distinct heel), maximum 5cm, no sports or 'street' shoes. |
| Red HPC jersey | Black opaque tights (with skirts) Long grey socks (with shorts) or short black socks (with trousers) |
| HPC softshell black jacket | Red HPC jersey and / or HPC softshell black jacket |
| Black HPC regulation cap (No other hats acceptable) | Black and white HPC scarf (optional). No other scarves acceptable |
| | Plain black woollen gloves are permissible |

SENIOR GIRLS UNIFORM (YEARS 11 - 13)

| SUMMER | WINTER |
|---|--|
| HPC grey skirt (year round use) | HPC grey skirt (year round use) |
| Dark grey HPC shorts (optional) | Dark grey HPC shorts or trousers (optional) |
| Grey striped short-sleeved blouse with HPC monogram and black tie (Year 11 -12) | Grey striped short-sleeved blouse with HPC monogram and black tie (Year 11 -12) |
| Black and white check short-sleeved blouse with HPC monogram and black tie (Year 13) | Black and white check short-sleeved blouse with HPC monogram and black tie (Year 13) |
| Black HPC jersey | Black HPC jersey and / or HPC softshell black jacket |
| Black roman or McKinlay safari sandals (standard school-type only) | Clean, black leather lace-up standard / regular school shoes. Low heeled (must have distinct heel), maximum 5cm, no sports or 'street' shoes |
| Black HPC blazer (optional) | Black opaque tights (with skirts) Long grey socks (with shorts) or short black socks (with trousers) |
| HPC softshell black jacket | Black HPC blazer (optional) |
| Black HPC regulation cap (No other hats acceptable) | Black and white HPC scarf (optional). No other scarves acceptable |
| | Plain black woollen gloves are permissible |

Sports and Cultural Uniforms

All sports and cultural team uniforms must be approved by the Principal on behalf of the BOT or Sport Executive. We endeavour to keep additional costs to minimum, making maximum use of college standard uniform items. Students are advised of uniform requirements at the beginning of the sports season.



School Uniform



JUNIOR BOYS UNIFORM (YEARS 9 -10)

| SUMMER | WINTER |
|--|--|
| Black short-sleeved polo shirt with HPC monogram | Black short-sleeved polo shirt with HPC monogram |
| Dark grey HPC shorts | Dark grey HPC shorts, or long grey trousers (optional) |
| Black roman or McKinlay safari sandals (standard school-type only) | Grey HPC jersey and/or HPC softshell black jacket |
| Grey HPC jersey | Clean, black leather lace-up standard / regular school shoes. Low heeled (must have distinct heel), maximum 5cm, no sports or 'street' shoes |
| HPC softshell black jacket | Long grey socks (standard HPC uniform only) |
| Black HPC regulation cap (No other hats acceptable) | HPC scarf |
| | Plain black woollen gloves are permissible |

SENIOR BOYS UNIFORM (YEARS 11 - 13)

| SUMMER | WINTER |
|--|--|
| Grey striped shirt with HPC monogram (Year 11 -12) | Grey striped shirt with HPC monogram (Year 11 -12) |
| Black and white check short-sleeved shirt with HPC monogram (Year 13) | Black and white check short-sleeved shirt with HPC monogram (Year 13) |
| Dark grey HPC shorts | Dark grey HPC shorts, or long grey trousers (optional) |
| Black HPC jersey | HPC tie, worn with long trousers (shirt must be tucked in) |
| Black roman or McKinlay safari sandals (standard school-type only) | Clean, black leather lace-up standard / regular school shoes. Low heeled (must have distinct heel), maximum 5cm, no sports or 'street' shoes |
| Black HPC regulation cap (No other hats acceptable) | Long grey socks (standard HPC uniform only) |
| Black HPC blazer (optional) | Black HPC jersey and / or HPC softshell black jacket |
| | Black HPC blazer (optional) |
| | HPC scarf (optional) No other scarves acceptable |
| | Plain black woollen gloves are permissible |

Number One Dress Uniform ('Number Ones'):

'Number ones' are worn whenever students represent the College, including sports and cultural events and formal occasions such as prizegivings. 'Number ones' may be hired through the Hub.

Boys: Long grey trousers, long sleeved white shirt, college tie, college blazer (not jacket), black standard school shoes.

Girls: Senior skirt or optional grey trousers, college girls blouse, college blazer (not jacket), black standard school shoes.

Note: Any changes to the school uniform must be approved by the Board of Trustees and communicated via e-Bulletin and HPC Facebook page.



General Information



Passes Out of School:

For safety reasons, it is essential that the school knows the whereabouts of pupils at all times during the school day. Pupils who need to leave the school grounds for any reason during the school day need a Street Pass. This is issued by the year level Dean and requires a written note from home. Street passes are not issued to buy lunch or food downtown. Students are not permitted to go home or visit the homes of friends during interval or lunchtimes.

Illness at School:

A sickbay facility caters for pupils suffering injury or who are temporarily unwell. Children who are clearly unwell at home should not be sent to school. Staff trained in First Aid are on hand to deal with most minor injuries and illness. In more serious or urgent matters, pupils will be referred to the Health Centre in Ngatea and the College will make every effort to contact parents / caregivers or the emergency contact number. To assist in this, it is essential that an emergency contact phone number is given to the College on enrolment.

Pupils who become unwell during the school day will be directed to the sick bay and in most cases, parents / caregivers or the emergency contact will be contacted for the student to be collected and taken home. Parental consent is required for pain relief medication to be issued.

Bus Travel:

To be eligible to travel on school buses, students must live more than 4.8 kilometres from any secondary school. For specific information on bus routes, please contact:

- **Hauraki Area:** HPC Bus Controller - Michelle Isbister (michellei@haurakiplains.school.nz)
- **Paeroa Area:** Dee's Private Hire 07 862 6985
- **Thames & Tairua Area:** Tairua Bus Company - Steve 027 211 0983
- **Thames Area:** Thames Taxis - Mohan Singh 027 943 3692 (thamestaxis@xtra.co.nz)
- **Hunua Area:** Vicky Bean (the_beans@xtra.co.nz)
- **Pukekohe/Bombay Area:** Scott Dales 021 216 2371 (thereandback238@gmail.com)
- **All other enquiries:** HPC Bus Controller - Michelle Isbister (michellei@haurakiplains.school.nz)

Pupils are expected to be at their pick-up point at least 10 minutes prior to the suggested pick-up time. Buses are not public transport vehicles. Travelling on another bus from your normal one is **not** permitted.

Expected behaviour of students using school buses:

1. All passengers are to sit down straight away and remain in their seats for the whole journey. (If the need arises, the Bus Company will confine a student to the front seat of the bus)
2. Passengers do not throw objects inside or out of the bus
3. All passengers are to use socially acceptable language when addressing the driver or talking amongst themselves during the journey.
4. Passengers do not harass, bully, or abuse any other passenger or the driver in anyway, whether verbally or physically.



General Information



5. Passengers MUST listen to and follow the requirements and instructions of the bus driver at all times during the journey.
6. Passengers must respect bus property at all times (Do not stand on seats, vandalise or graffiti the bus).
7. Passengers must adhere to school rules while on the bus.

Consequences of a student behaving unsafely or misbehaving on the school bus: If a student behaves in an inappropriate or unsafe manner that student risks losing their place on the school bus either temporarily or permanently.

Students Bringing Vehicles to School:

The safety of students is our first consideration and students are not encouraged to bring vehicles to school. If it is necessary to do so, students need to complete a Vehicle Permit form from the Student Centre requesting permission to do so. Student and parent responsibilities are outlined on this form.

Picking Up Students During School Hours:

Parents collecting students during the school day must arrange to pick them up at the Student Centre.

Use of Cell Phones:

Cell phones are not permitted at Hauraki Plains College. If parents / whānau believe the student must have a cell phone (e.g. for contacting after school), the phone must be handed in to the Student Centre prior to River Time and collected at the end of the school day.

Parents are able to phone the school office if contact with the student is needed during the school day. Similarly, students are welcome to make calls from the Student Centre if needing to contact parents.

If a student is found to be using a cell phone during the school day, the cell phone will be removed and held in the office until the end of the day.

The school takes no responsibility for the theft of a cell phone or other personal technology devices at school. We have high expectations for students in managing their use of cell phones. Students are made aware of these expectations through our handbook, and clarifying information can be found on our school phone policy (accessible via school docs).

Photos of Students:

We like to celebrate the successes of students as well as share with our school community the many and varied activities of our students. For this reason, photos of students are published in our Community Newsletter, local newspapers and digitally on our Website/Facebook page. We require the consent of parents / students to use photos for this purpose. Please refer to the enrolment form.



Hauraki Plains College strives to offer all students access to a range of ICT-related resources and courses.

Bring Your Own Device (BYOD)

In 2025 Year 9 and 10 students will be required to bring their own device to school. The preferred device for students is a Chromebook. Chromebooks offer many advantages in a school environment:

- Chromebooks are generally more affordable than many other laptops and tablets, making them a cost-effective option for students and schools.
- Chromebooks can be managed easily through Google Admin Console, allowing our IT administrators to manage devices, applications, and policies remotely.
- Chromebooks are designed with multiple layers of security, including automatic updates and sandboxing, reducing the risk of malware and viruses.
- Chromebooks have long battery life, allowing students to use them throughout the school day without needing to recharge.
- Chromebooks boot up quickly and perform efficiently for educational tasks.
- Many Chromebooks are now designed to be rugged and durable, making them suitable for the rough handling they might experience in a school environment.

Families can purchase Chromebooks from any retailer. However, we have a commercial relationship with Noel Leeming which may provide preferential pricing and financing options compared to other retailers. Visiting stores in Thames, Pukekohe or at the Base in Hamilton and stating that your child is from Hauraki Plains College will enable families to access these options.

For families who are unable to purchase a Chromebook, we do offer the option of a loan device sourced from older HPC Chromebooks. If you would like anymore information about this please contact:

Hardeep Singh (IT Tech) (hardeeps@haurakiplains.school.nz)
Jonathan O'Neill (Deputy Principal & ICT)
 (jonathano@haurakiplains.school.nz)

Our Cyber-Safe Community

Hauraki Plains College is committed to providing safe and educationally focused digital journeys for our students. To support this, we have partnered with leading online safety provider, Linewize by Qoria. Linewize is a world leader in online

safety for schools and communities, supporting over 27,000 schools and more than 22 million students globally. Linewize services help ensure our students use the internet safely and effectively.

Monitor

Allows the school to ensure students use the internet on school IT safely and effectively. Sends senior staff notifications when risk or vulnerable student behaviour is detected (24/7 home & school)

Classwize

Helps teachers guide internet access during lessons, improving focus and reducing digital distractions. (School hours only)

FAQ - For Families / Whanau + Students

What online activity can school staff see for students when using a school account?

Screenshots of risky, harmful or vulnerable behaviour typed by a student on the school account:

- Searches
- Apps & Websites
- Videos watched

Is it possible for the school to see school account activity (websites accessed / searches / typed words where risk is identified) at home for students?

Yes - but only while a student is logged into their school account

Does this work for BYOD devices at school?

Yes - if the school manages these or has set this protection service up.

Can teachers view students' computer screens at home?

Yes - Student screens can only be viewed from home by a teacher in Classwize during learning hours set by the school (9am - 3pm).

What does that mean for other household members?

Please refer to the school's specific student ICT policy/digital agreements. It is good practice, on shared devices, other family members sign out of the school account and use a personal account for their internet use.

What about Privacy and Security?

Our school has chosen to work with Linewize on the basis of their commitment to the highest standards regarding the privacy and security of student data.



Hauraki Plains College offers extensive health and pastoral care services for students.

Mentoring and Support:

The guidance network, including River Guides, Deans and the Wellbeing Team ensures that every student has access to pastoral support.

School Counsellor / Social Worker:

HPC has a school counsellor and social worker who provide a confidential counselling service for students and parents / whānau. Students from all year levels, ethnicities and backgrounds attend counselling for a wide range of issues. These include: stress, anxiety and depression; relationship issues; grief and loss; identity issues; self management and anger; managing academic pressures and other health issues that impact on wellbeing and learning. Referrals are welcome from students, parents and staff.

School Based Health Services:

The college has an agreement with Pinnacle Midlands Health Network and Te Whatu Ora Waikato to provide *free* nursing services on site. Our school nurse is available Monday to Friday during school hours. The main aim of the clinic is to improve the health of our students so they can come to school well and able to learn. The nurse can provide general medical care, advice and support to all enrolled students.

As part of this, the school nurse will complete a thorough wellbeing review for all consenting Year 9 students. This wellbeing review uses the HEEDSSS (home, education, exercise/activities/diet, drugs, sexuality, self-harm, safety) assessment. The HEEDSSS framework is a holistic tool recognised and used with young people within health settings worldwide. It supports the building of a thorough health plan in collaboration with your child.

In addition to the nursing service the college is fortunate to have a GP service on site for 1.5hrs a week. Appointments for the Dr can be done via the school nurse.

To make an appointment with the school nurse students, parents or whanau can call into the student centre, ask the nurse in person, ask a school staff member for help making an appointment or email the nurse: susanm@haurakiplains.school.nz

Dental Service:

A free mobile dental service is available which comes to HPC for a limited number of weeks each year. This service is offered by The Tooth Group. This is not intended to replace any existing preferred dental service which a family may have in place.

Wellbeing Survey:

As part of our ongoing commitment to student wellbeing the students will be invited to fill in a wellbeing survey each term. This is not compulsory and students can opt-out. If this is something you need more information about please contact Alissa Place at (alissap@haurakiplains.school.nz)



Home-School Partnerships



Board of Trustees:

The BOT welcomes communication and feedback from the school community and parents / whānau. Contact Carl Van Hellemond (Presiding Member) at (board@haurakiplains.school.nz)

Regular Events:

Regular events take place each term and provides an opportunity for parents and whānau to meet with the Principal, staff and BOT. Each event has a specific focus, for example:

- Year 9 Meet and Greet
- Year 11 NCEA Information Evening
- Whānau Hui
- Subject Selection Evenings
- BOT Consultation Meetings
- Parent / Teacher Interviews
- Out of Zone Information Evenings

Student Council:

The Student Council is made up of elected representatives from each River group. The Student Council encourages students to discuss issues and provide feedback to the Principal and Boards of Trustees.

Sports Executive:

The Sports Executive has three main tasks:

1. Promote student participation in co-curricular sports
2. Decide direction and policy related to sports
3. Enhance sporting opportunities and achievement at HPC

Haurakian Charitable Trust:

The Haurakian Charitable Trust was established to support the continuing development of the college by providing cultural, recreational and educational opportunities and resources. To date the Trust has purchased a farm for funding purposes, built the Centennial Centre, provided the Lodge as a performing art space, as well as assisted with financial contributions to the college. The Hayward Farm which is owned by the Trust, has been established as a school farm for agriculture, horticulture and agribusiness.

Haurakians:

The Haurakians exists to keep past pupils, staff and community connected to the college. Regular newsletters ensures up to date information is available. Contact Mary Aislabie: (marya@haurakiplains.school.nz)

Communications with Home:

We have several ways of communication with families and whānau – weekly e-Bulletins, School App, Facebook, Community Newsletters and weekly memos from subject teachers through Google Classroom.

School App:

The app is a communication stream between school and families and is a one-stop shop for a range of information:

- Contact details of all staff
- Links to websites
- Daily notices
- A KAMAR parent portal that allows students and their parents/caregivers access to their academic record and attendance
- A map of the school
- Newsletters / e-Bulletins
- School events calendar
- Parents/caregivers are able to log their child's absence from school directly from the app.

Once subscribed, app users will be able to receive 'push notification' alerts on their devices.

Parent Portal:

To access your child's academic and attendance record via the KAMAR Student Management System, you can either login as a parent or as a student. To login as a student – the username is the student's unique 5-digit ID number and their password, which they will know. To login as a parent use the student's ID number for the username and your parent password. If you are unsure what your password is, please email Student Services:

(studentservices@haurakiplains.school.nz)

Staff Contact Emails



River Guides:

River Guides are the 'significant adult' for each child and the 'go to' person for both students and Parents / Whānau. The River Guide takes an interest in each student and supports them in their learning journey through college. Parents will have an opportunity to meet with River Guides at the parent meetings held throughout the year. Email addresses for River Guides are available on the HPC School App.

Deans have overall pastoral responsibility for students at their year level. If you have an overall pastoral concern please email -

| | | |
|---------------|------------------------|-----------------------------------|
| Year 9 Deans | Miss Victoria Dickey | victoriad@haurakiplains.school.nz |
| | Mr Ivan Geerlings | ivang@haurakiplains.school.nz |
| Year 10 Deans | Mr Joseph Corban-Banks | josephc@haurakiplains.school.nz |
| | Mr Pieter Aucamp | pietera@haurakiplains.school.nz |
| Year 11 Deans | Mr Keegan Harris | keeganh@haurakiplains.school.nz |
| | Whaea Jenny Tawa | jennyt@haurakiplains.school.nz |
| Year 12 Dean | Mr Tezhar Paymani | tezharp@haurakiplains.school.nz |
| Year 13 Dean | Mrs Jan Paton | janp@haurakiplains.school.nz |

Curriculum Leaders have responsibility for learning in a specialist learning area. If you have a specific concern about your student's progress in a class please email -

| | | |
|---|------------------------------|-------------------------------------|
| Arts | Mrs Jacqui-May Allison-Dodds | jacqui-maya@haurakiplains.school.nz |
| Business Studies and Primary Industries | Mr John Tate | johnt@haurakiplains.school.nz |
| English | Mrs Nicolette Banwell | nicoletteb@haurakiplains.school.nz |
| Health and PE | Mr Nick Joynes | nickj@haurakiplains.school.nz |
| Mathematics | Mr Peter McGregor | peterm@haurakiplains.school.nz |
| Science | Mr John Aloï | johna@haurakiplains.school.nz |
| Humanities | Mrs Ilana Weston | ilanaw@haurakiplains.school.nz |
| Technologies | Mr Kyle Backhouse-Smith | kyleb@haurakiplains.school.nz |
| Te Reo Māori | Matua Normie Anderson | normiea@haurakiplains.school.nz |

Key Student Support Roles



The **Careers** team ensures that each student has a career plan in place and co-ordinated work place and transition programmes.

| | | |
|--------------------------------------|------------------|---------------------------------|
| Careers Advisor | Mrs Pippa Lawlor | pippal@haurakiplains.school.nz |
| Pathway / Gateway Coordinator | Mrs Lauren Scott | laurens@haurakiplains.school.nz |

The **Learning Support Team** co-ordinates learning support for students with learning difficulties, gifted and talented needs and others requiring additional learning support.

| | | |
|-------------------------|------------------------------|-------------------------------------|
| Junior SENCO | Mrs Rachel Purcell | rachelp@haurakiplains.school.nz |
| Senior SENCO | Mrs Jacqui-May Allison-Dodds | jacqui-maya@haurakiplains.school.nz |
| Deputy Principal | Mrs Laura Dowding | laurad@haurakiplains.school.nz |

Wellbeing - The student support network provides counselling for students and also works with parents if requested.

| | | |
|--------------------------|-------------------|--------------------------------|
| School Counsellor | Mrs Karen Hinton | karenh@haurakiplains.school.nz |
| School Counsellor | Mrs Paula Maxwell | paulam@haurakiplains.school.nz |
| School Nurse | Mrs Susan McInnes | susanm@haurakiplains.school.nz |

The **Sports Development Officer** ensures and manages a range of sporting opportunities for students. A Sports Executive is responsible for consistent sporting practices across the school.

| | | |
|-----------------------------------|-------------------|-------------------------------|
| Sports Development Officer | Ms Cindy Berridge | sport@haurakiplains.school.nz |
|-----------------------------------|-------------------|-------------------------------|



| Buses | | |
|--|----------------------|-----------------------------------|
| Bus Controller | Ms Michelle Isbister | michellei@haurakiplains.school.nz |
| NZQA Liaison: | | |
| NZQA Principals Nominee | Mr Jaco Dreyer | jacod@haurakiplains.school.nz |
| Senior Leadership Team | | |
| Principal | Mrs Sharon Moller | principal@haurakiplains.school.nz |
| Deputy Principal (Wellbeing, River, Pastoral) | Mrs Alissa Place | alissap@haurakiplains.school.nz |
| Deputy Principal (Senior Curriculum, Pathways, Innovation) | Mr Jonathan O'Neill | jonathano@haurakiplains.school.nz |
| Deputy Principal (Junior Curriculum, Lit/Num, Learning Support) | Mrs Laura Dowding | laurad@haurakiplains.school.nz |
| Deputy Principal (Operations, Systems) | Mr Jaco Dreyer | jacod@haurakiplains.school.nz |

Snow Douglas Trust

The Snow Douglas Trust provides funding support for talent development costs of sporting and cultural opportunities at national and international level and to support students who are good role models with general school costs. Application forms are available from the Student Centre.

The information in this guide is up-to-date as at the time of printing. Variations may occur at any time after this date. Parents / Caregivers will be notified in the school e-bulletin and website.



ICT Responsible Use Agreement

When using information & communications technologies (ICT) at Hauraki Plains College I will always be a good digital citizen. This means that I will;

Be a confident and capable user of ICT.

I know what I do and do not understand about the technologies that I use. I will get help where I need it.

Use ICT for learning as well as other activities.

I understand that technology can help me to learn. I also know it can also be used to talk to people, to buy and sell things and to have my opinion heard. I know when and where it is OK to do each one.

Think carefully about whether the information I see online is true.

I know that it is easy to put information online. This means that what I see is not always right. I will always check to make sure information is real before I use it.

Be able to speak the language of digital technologies.

When people talk online the things they say can be quite different from a conversation they might have if they were sitting next to each other. I know that I must try to understand what people are saying before I react to them. If I am not sure, I can ask them or someone else to explain.

Understand that I may experience problems when I use technology but that I will learn to deal with them.

I understand that there will be times when technology may not work as I expected it to, or that people may be mean or unkind to me online. When these things happen, I know that there are ways I can deal with it. I also know there are people I can go to, to get help if I don't know what to do next.

Always use ICT to communicate with others in positive, meaningful ways.

I will always talk politely and with respect to people online. I know that it is possible to bully or hurt people with what I say and do on the internet. I will think about the effect that my actions have on other people.

Be honest and fair in all of my actions using ICT.

I will never do anything online that I know will hurt anyone. I will make sure what I do is not against the law. I will make sure that my actions don't break the rules of the websites that I use. When I am not sure about what I am doing I will ask for help.

Always respect people's privacy and freedom of speech online.

I understand that some information is private. I will be careful when using full names, birthdays, addresses and photos of other people and of my own. I also know that I will not always agree with what people say online but that does not mean that I can stop them or use it as an excuse to be unkind to them.

Help others to become a better digital citizen.

Being a good digital citizen is something that we all must work at. If I know that my friends are having problems online, I will try to help them. If I see that someone is being unfairly treated online then I will speak up rather than just watch it happen.

I understand that these guidelines for responsible use are to be followed when using any technology whilst at school or whilst on any school activity. I am aware that this may include the use of a device that the school does not own.

I understand that if I breach this responsible use agreement, I may lose access to school ICT services including the use of the internet, on school owned devices or any personally owned device used at school.



Education Outside of the Classroom (EOTC)

Education Outside of the Classroom (EOTC) Blanket Consent means students can participate in EOTC events which occur during the course of a school day, on-site or in the local area, and at a low risk level. Example events include Ngatea Water Gardens, local open days, Thames Town Hall, etc. These events will be managed according to the school's safety management procedures for such events. Information will be communicated about these events, but parental consent will not be requested. Where an event involves risk exposure greater than what would typically be the case at school, such as adventurous activities or hazardous environments, or the event continues overnight, specific consent and health information will be required. Student details will remain confidential to school staff, contractors and volunteers associated with supervising activities on EOTC events. It is crucial that parents provide us with up-to-date information, that is accurate and complete, to allow us to plan appropriately for EOTC.

Jaco Dreyer, EOTC COORDINATOR (jacod@haurakiplains.school.nz)

Medical and Support Agreements

- In an emergency the school may act on my behalf.
- Should my child require pain management the school may administer pain relief, as indicated on their enrolment form.
- I agree that if prescribed medication needs to be administered, a designated adult will be assigned to do this. I will ensure that prescribed medication is clearly labelled, securely fastened and handed to the designated adult with instructions on its administration.
- If my child has extra support needs, I have informed the school and have been involved in the individual support planning for this activity to be successful for my child.
- I will inform the school as soon as possible of any changes in the medical or other circumstances.
- I agree to my child receiving any emergency medical, dental, or surgical treatment, including anaesthetic or blood transfusion, as considered by the medical authorities present.
- Any medical costs not covered by ACC or a community service card will be paid by me.

Parent/Caregiver Agreements

- I agree to my child taking part in EOTC events. I acknowledge the need for them to behave responsibly.
- I have read the EOTC activities information covered by the blanket consent, and I understand the specific risks associated with involvement in these.
- I understand that these risks cannot be completely eliminated.
- I understand the school will identify any foreseeable risks or

hazards and implement effective management procedures to eliminate or minimise those risks.

- I know that I am able to ask any questions of the school about the activities my child will be involved in, to gain a better understanding of the risks involved. I recognise that participation in such activities is voluntary and not mandatory. My child and I both understand that they may withdraw from the activity if they feel at risk. This must be done in consultation with the person in charge.
- I understand that the school will encourage all ākongā to participate to their full potential, and for some ākongā a support plan will be implemented following discussion with whānau to achieve this.
- I understand that behaviour will be monitored and support put in place to promote the full participation of all ākongā.
- I understand that my child will be involved in the development of safety procedures. I will do my best to ensure that my child follows these procedures.
- If my child is involved in a serious disciplinary problem, including the use of illegal substances and/or alcohol, or actions that threaten the safety of others, they will be sent home at my expense.
- I understand that the school does not accept responsibility for loss or damage to personal property (either my child's property or damage to other's property caused by my child) and that it is my responsibility to check my own insurance policy.

Student Agreement

- I understand that any EOTC event is an opportunity for me to learn, practise skills and gain attitudes and values in an environment outside the classroom.
- I realise that this requires me to take on genuine responsibility for my own learning and the safety and that of myself and others.
- Follow the rules and instructions of staff and other supervisors at any event.
- Take part in all activities within 'challenge-by-choice' options.
- Ask for support if I need it, knowing that the supervising adults want to support me to be successful.
- Declare any medical conditions that could affect my participation in the event.
- Accept the rules set by the school for any event, even if they are different from what is accepted at home.

I understand that my whānau/parent/caregivers will be contacted, and I may be sent home at their expense if:

- My actions are considered unacceptable by staff
- I break the school drugs and alcohol policy
- My actions put myself or others in any danger

**More
Than
A School**



Hauraki Plains College

2 Kaihere Road
Ngatea
New Zealand

Phone: 07 867 7029

Email: studentservices@haurakiplains.school.nz

Website: www.haurakiplains.school.nz

Excellence
IS OUR
TRADITION
SINCE 1912